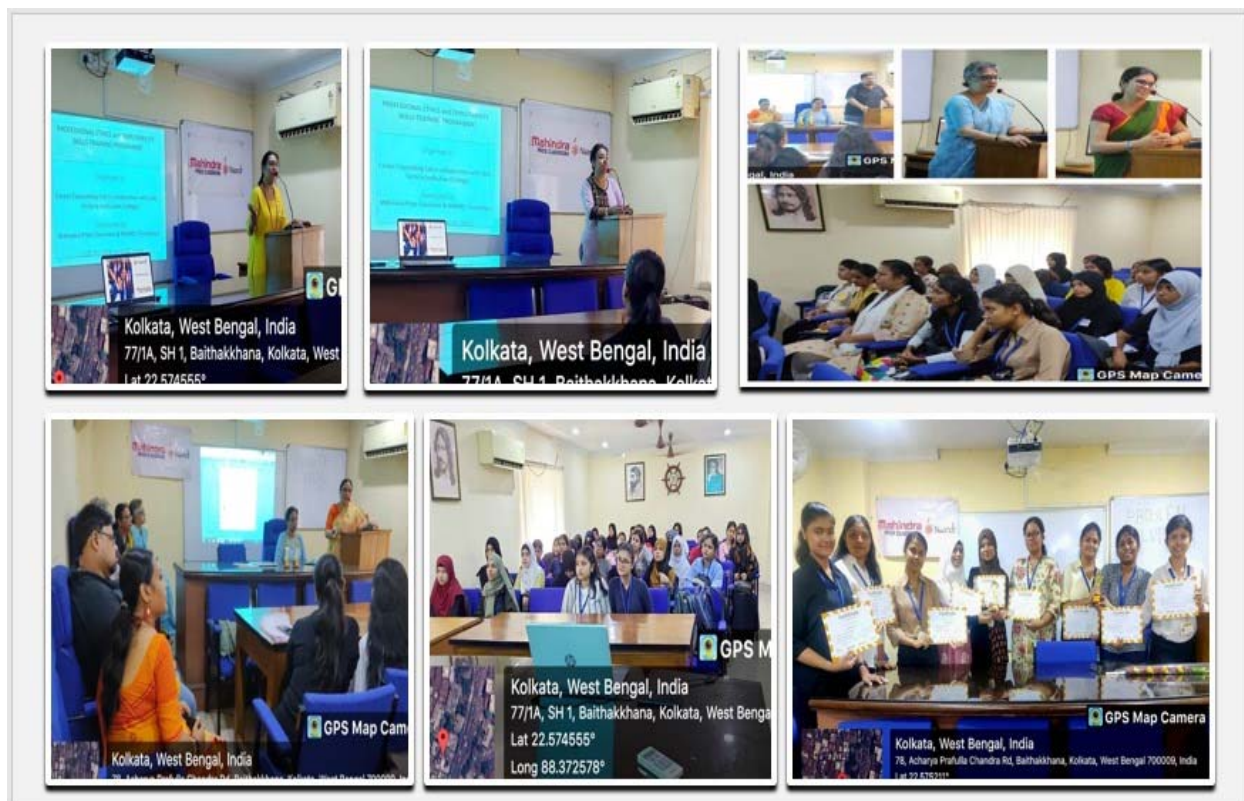


**Report of the Professional Ethics and Employability Training Programme,
Organised by the Counselling Cell, in collaboration with IQAC, VIC and
conducted by the Naandi Foundation's Mahindra Pride Classroom**

The Counselling Cell organised an Add on Course on Professional Ethics and Employability Training in collaboration with the IQAC for the students of Semester 4, who just completed their examination. It was a 6 days course, covering 36 hours and conducted by the renowned Naandi Foundation's Mahindra Pride Classroom, held on **21st to 29th August, 2023**. The course was attended by around fifty (50) students. This was quite a beneficial venture for the students since it offered a good exposure to them on job market and also provided them with a grooming for preparing themselves to cope up with the requirements of the professional world. Apart from enhancing their self-esteem and interpersonal skills, this course also helped the students to develop their problem solving and critical thinking skills. Every student received certificates after the successful completion of the Course & best performers also received trophies.



Extension Lecture on Recent Trends in Reporting and Editing

Department of Journalism and Mass Communication hold an Extension Lecture on Recent Trends in Reporting and Editing at Suniti Savaghar on 07.12.2023. It was an interactive and engaging session with the students of Semester 1 and Semester 3. The session throws light on Usage of Artificial Intelligence in Reporting like Chat GPT, Generative AI and also its biases like Deep Fake. Politics Behind News, Editorial Myths, Practical Skills and News Sourcing were also part of the discussion.

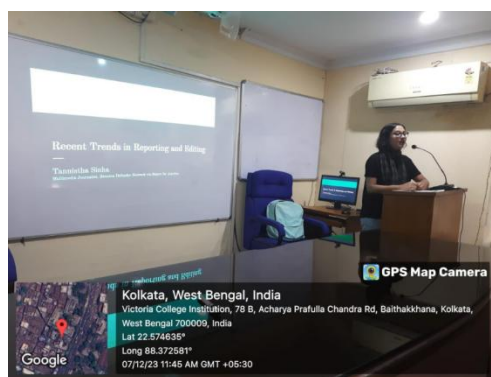
Venue: Suniti Savaghar

Number of Student participated: 36

Name of the Resource person: Tannistha Sinha

Designation: Special Assignments Reporter

Institute of Affiliation: Houston Defender Network, via Report for America



THE SPEAKER TANNISTHA SINHA DELIVERING HER LECTURE



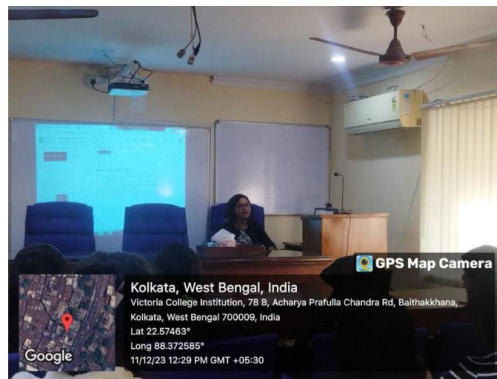
THE AUDIENCE DURING THE LECTURE



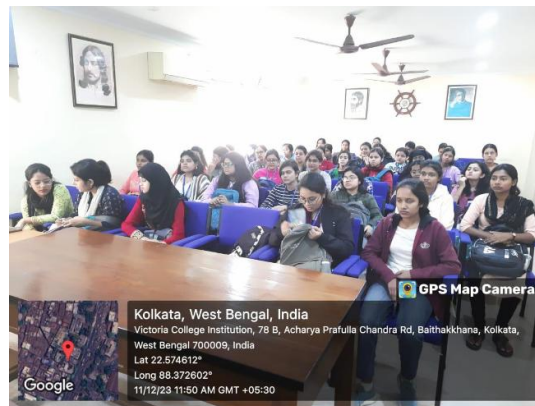
ONGOING LECTURE IN SUNITI SABHAGRIHA

Extension Lecture on
Career Prospects in Journalism and Mass Communication

Department of Journalism and Mass Communication hold an Extension Lecture, Day 2 on Career Prospects in Journalism and Mass Communication in Suniti Savaghar on 11.12.2023. It was an interactive session with the students of Semester 1 and Semester 3 throwing light on Creating Cover Letters, Resume, LinkedIn Profile, Building Portfolio. Story Pitching, Using Data Journalism in Reporting were also part of the discussion.



THE SPEAKER TANNISTHA SINHA DELIVERING HER LECTURE



THE AUDIENCE DURING THE LECTURE

Venue: Suniti Savaghar

Number of Student participated: 46

Name of the Resource person: Tannistha Sinha

Designation: Special Assignments Reporter

Institute of Affiliation: Houston Defender Network, via Report for America

Theatre Workshop organized by Dept. of English, Dated 27.06.2024

A Theatre Workshop was organized by the Department of English, conducted by OIHIK Theatre Group with the students of English- Major and English MDC on 27.6.2024. OIHIK Theatre Group started their journey in 2004. The workshop was held at Suniti Sabhaghar of the college. 34 students participated in the event. Their first production won the Best Production Award in an All Bengal Drama Competition. Since then their productions like 'Mohora Cholchhe', 'Panchakanya' 'Like, Comment, Share' have been invited and applauded by Paschim Banga Natya Mela and Kolkata Theatre Festival. Their most recent production 'Satyabachan' has run with great aplomb in all the major prosceniums of Kolkata and outskirts. In the Theatre Workshop at Victoria Institution (College) the producer/director couple Arindam Roy and Swati Roy and their teammates explained to the students what theatre is and then encouraged the participants take part in various group activities whereby they were trained to be alert, to be prompt enough in responding to dialogues and even to enact little performances on their own based on certain given situations. The girls thoroughly enjoyed the session and actively participated.

The event has been possible with the support and encouragement of our esteemed Principal, Dr. Maitreyi Ray Kanjilal and the cooperation of the faculty members of English Department.



Students of English Department participating in the Theatre Workshop conducted by members of OIHIK Theatre group.

2022-23

Courses on Communicative English and Soft Skills, Life Skills and Digital Literacy

The Counselling Cell recently organized Add-on-Courses on Communicative English and Soft Skills, Life Skills and Digital Literacy. It was held on 22.02.2023 to 04.03.2023 (9 days course for 36 hours). This highly demanding course was conducted by Naandi Foundation (NGO) in collaboration with the Mahindra Group. 221 students from all departments and streams joined in Soft Skill class and 107 students in Communicative English class. Six efficient trainers conducted the two courses were concurrently run in different rooms of our college. The Communicative English, also termed as —English at Work, mainly focused on the basics of communication, professional communication with peers, professional communication with leadership team and interview skills. The Soft Skill Course consisted of the development of Employability Skills, including body language, professional grooming, time management, digital literacy, critical thinking, professional ethics, problem solving, conflict management and so on.

Both the courses had huge positive response from the students, as the courses were truly beneficial for their future prospects. After assessments, ranked students were provided with medals and trophies. All participants were provided with certificates.



Participants actively participating in the program



MPCWB :: Mahindra Pride Classroom Employability Skill Training Program's final Schedule for VICTORIA INSTITUTIONS COLLEGE from 22-02 To 04-03

2 messages

swobnom <swobnom@naandi.org> Tue, 21 Feb 2023 at 10:14
To: umaraysrinivasan@gmail.com, suchhanda71@gmail.com
Cc: debnath@naandi.org, monidipa.dutta39@gmail.com, rashmikeskri2011@gmail.com, arpita_saharoy@yahoo.com, fact.tree1@gmail.com, sanjaym716@gmail.com, anasuya89@gmail.com

Dear Sir/Ma'am,

Please find below the Employability Skill Training Program Schedule by Mahindra Pride Classroom for the students of **Victoria Institutions College** from 22-02-23 To 04-03-23.

We have assigned Miss. Monidipa Dutta & Miss Rashmi Keshri for the English at Work (Communicative English) Batch, **(2 Batch)**.

Mr. Anshuman Mishra, Mr. Sanjay Mishra, Miss. Arpita Roy, & Miss. Anasuya Chakraborty will be taking the Employability Skills (Soft Skills) Batch, **(4 Batch)**.

I am sharing the Batch plan & the content of this course for your reference.

Please find the details below.

BATCH PLAN

College Name	VICTORIA INSTITUTIONS COLLEGE
Location	KOLKATA
District	KOLKATA

Batch Number	Name Of the Trainer	Module	Date	Time
BATCH - 1	MONIDIPA DUTTA	COMMUNICATIVE ENGLISH	22-02-2023 To 04-03-2023	10:30AM TO 02:30 PM
BATCH - 2	RASHMI KESHRI	COMMUNICATIVE ENGLISH		
BATCH - 3	ARPITA ROY	EMPLOYABILITY SKILLS		
BATCH - 4	ANSHUMAN MISHRA	EMPLOYABILITY SKILLS		
BATCH - 5	SANJAY MISHRA	EMPLOYABILITY SKILLS		
BATCH - 6	ANASUYA CHAKRABORTY	EMPLOYABILITY SKILLS		

Date	Day	Hour	Time
22-02-2023	WEDNESDAY	4	10:30AM TO 02:30 PM
23-02-2023	THURSDAY	4	10:30AM TO 02:30 PM
24-02-2023	FRIDAY	4	10:30AM TO 02:30 PM
25-02-2023	SATURDAY	4	10:30AM TO 02:30 PM
27-02-2023	MONDAY	4	10:30AM TO 02:30 PM
28-02-2023	TUESDAY	4	10:30AM TO 02:30 PM
01-03-2023	WEDNESDAY	2	06:00PM TO 08:00PM
02-03-2023	THURSDAY	2	06:00PM TO 08:00PM
04-03-2023	SATURDAY	8	09:00AM TO 05:00 PM
TOTAL	09 DAYS	36	

|
 |
FRAMEWORK-
 |
COMMUNICATIVE ENGLISH ::

ENGLISH AT WORK FRAMEWORK			
Module number	Session topic	No. of hours	Description of the session
Module 1	Basics of communication		
Assessment	Pre-assessment		Through google form at the beginning of the session
Module 1.1	I am Unique	2	Helps develop a positive self-image & identify their positive qualities
Module 1.2	Overcoming barriers of communication	2	Identifying and dealing with emotional barriers to speak in English
Module 1.3	Types of communication	2	Casual, formal, professional type of communication
Module 1.4	Fundamental rules for speaking and writing	2	Fundamental rules such as respect, clarity, preciseness, empathy and confidentiality
Module 1.5	Effective listening & simple conversations	2	Attention to detail while listening and building vocabulary for conversations
Module 1.6	Collaboration Skills	2	Students will learn to respect the ability & contribution of peers.
Module 2	Professional communication with peers		
Module 2.1	Receiving and giving information	2	Appropriate language for exchanging information, opinions or ideas through formal conversations and writing emails, what's app conversations
Module 2.2	Participation in meetings	2	Setting the meeting agenda, starting a meeting, organizing points, sharing view points and closing a meeting, writing minutes of a meeting, appropriate body

			language during a meeting
Module 2.3	Dealing with conflicts within teams	2	Positive language for polite speech, handling difficult situations, problem solving, negotiation skills
Module 2.4	Arranging a formal and a social event	2	Preparing a schedule, sending an invite, planning logistics with team, collaboration skills
Module 2.5	Sharing ideas across teams / departments	2	Discussion with staff from other teams and other departments for official purposes
Module 3	Professional communication with leadership teams		
Module 3.1	Updating and reporting	2	Updating progress and challenges to reporting head, email writing to senior management
Module 3.2	Clarifying a task	2	Requesting guidance, suggestions and clarifying doubts, etiquette for video conferencing platforms
Module 3.3	Meeting a client	2	Asking for an appointment, conversation during the meeting and follow ups
Module 3.4	Participation in a conference	2	Etiquette and professional communication during travel and stay with colleagues and officials, participation and dining etiquette in a conference event
Module 5	Refresher for interview skills		
Module 5.1	Creating online job profile	2	Creating LinkedIn/ other online job profiles - identifying, networking and applying
Module 5.2	Telephone and online etiquette	2	The 5P's of Etiquette during telephone and online interview: Being prepared, present, polite, patient, professional and proactive.
Module 5.3	Acing a Group Discussion	2	
Assessment	Post-assessment		Through google form at the beginning of the session
	Total training hours	36	



EMPLOYABILITY SKILLS ::



S. NO.	DAY	hours	SESSION TITLE	DURATION	SKILL
1	DAY - 1	4 HOURS	I am Unique	2	Life Skill
2			Body language & Professional grooming	2	Soft Skill
3	DAY - 2	4 HOURS	Importance of English	2	Communication Skill
5			Goal setting & Time management	2	Soft Skill
6	DAY - 3	4 HOURS	Job Opportunity (Input Sessions)	2	Interview Skill
7			Professional Communications	2	Communication Skill
8	DAY - 4	4 HOURS	Digital Identity	2	Life Skill

9			Money Management	2	Soft Skill
10	DAY - 5	4 HOURS	Professional Ethics	2	Soft Skill
11			Critical Thinking	2	Life Skill
12	DAY - 6	4 HOURS	Presenting a Project	2	Interview Skill
13			Problem Solving	2	Life Skill
14	DAY - 7	4 HOURS	Group Presentation (Output sessions)	2	Presentation Skill
15			Group Presentation (Output sessions)	2	Presentation Skill
16	DAY - 8				

uma raysrinivasan <umaraysrinivasan@gmail.com>
To: Posuchhanda <suchhanda71@gmail.com>

Tue, 21 Feb 2023 at 15:22

[Quoted text hidden]

Theatre Workshop

**Organized by the Department of Bengali and Department of English in collaboration with IQAC,
Victoria Institution (College) on 26th March, 2022**

On the occasion of World Theatre Day (27 March) a Theatre Workshop organized by the Department which conducted by Tarun Pradhan, Associate Professor of Rabindra Bharati University (Drama Department). Honours students participated from 2nd, 4th & 6th Semester. Those who participated in this theatre workshop the Bengali Department arranged to give them Rabindranath Tagore's 'Chelebela' to encourage them.





Celebration of World Theatre Day

One-Day Theatre Workshop for Students

Organised by

DEPARTMENT OF BENGALI AND DEPARTMENT OF ENGLISH
in collaboration with
IQAC, VICTORIA INSTITUTION (COLLEGE)

Patron:

- ▶ Dr. Uma Ray Srinivasan
Teacher-in-Charge, VIC
- ▶ Dr. Dipanwita Paul Ghosh
Co-Ordinator, IQAC

Resource Person:

- ▶ Prof. Tarun Pradhan
Associate Professor (Department of Drama)
Rabindra Bharati University

Date : 26th March, 2022

Time : 1 p.m. to 4 p.m.

Venue : Keshub Memorial Hall

Report on Mime as Career: Workshop on Theatrical Mime organised by the Career Counselling Cell in collaboration with IQAC Cell on May 18th 2022

A one-day workshop on the elementary aspects of mime, as a career workshop was organised for the students of the college by the Career Counselling Cell in collaboration with IQAC Cell on May 18th 2022 at Keshub Memorial Hall. The workshop was conducted by Soma Mime Theatre, Kolkata. The three-hour workshop was attended by forty-four students from the departments of Bengali, Commerce, English, History, Psychology and Sanskrit. The idea behind organising a workshop of this kind was to expose students to mime, not only as an important art form /practice, but also to initiate them towards mime as a viable career option. The workshop enabled them with the elementary performative aspects of mime and they were trained by the members of Soma Mime Theatre with utmost sincerity and vigour. Participating students also exhibited similar enthusiasm during the workshop. The founder Director of this organisation Smt. Soma das is an alumnus of our college as well, which added an extra dimension to the day's event. The workshop was inaugurated with the address of our Teacher-in-Charge, Dr. Uma Ray Srinivasan. Certificates issued jointly by the college and Some Mime Theatre was awarded to all the participants at the end of the day.





Mime as Career

WORKSHOP ON THEATRICAL MIME

PRESENTED BY
SCMA MIME THEATRE

IN COLLABORATION WITH
CAREER COUNSELLING CELL
& COLLABORATION WITH
HARVARD UNIVERSITY COLLEGE



SCMA MIME THEATRE

VENUE: SCMA MIME THEATRE HALL
DATE: 10TH MAY 2022 / TIME: 12:00 PM TO 3:00 PM