



VICTORIA INSTITUTION (COLLEGE)

78-B, ACHARYA PRAFULLA CHANDRA ROAD, KOLKATA-700 009

Phone : 91-33-2360 0046 ■ Website : www.victoriacollege.co.in

Ref. No. 212/VIC/QUOTATION/26

Date...06.08.2026

NOTICE INVITING SEALED QUOTATIONS (NISQ)

Sealed quotations are invited from reputed and experienced travel agencies/tour operators for organizing an Educational Excursion/Study Tour for the Department of History of Victoria Institution (College).

1. Particulars of the Excursion

- **Destination:** Purulia
- **Tentative Dates:** First week of December
- **Duration:** Three nights
- **Approximate Number of Participants:** 30 students and 4 teachers.
- **Mode of Travel:** Train

2. Scope of Services

The selected agency shall provide:

- Transportation for the entire tour.
- Accommodation in clean and safe hotels/guest houses (where applicable).
- Meals as per the approved itinerary.
- Local sightseeing and transfers.
- Services of an experienced tour coordinator/guide (if required).
- All applicable permits, tolls, parking charges and taxes.
- Emergency assistance during the tour.

3. Eligibility Criteria

The bidder must:

- Be a registered travel agency/tour operator.
- Have at least three years' experience in conducting educational excursions for schools, colleges or universities.
- Possess valid GST Registration, PAN and other statutory registrations.
- Submit copies of registration certificates along with the quotation.
- Provide details of at least three similar assignments undertaken during the last three years.

4. Submission of Quotation

The quotation shall be submitted in a sealed envelope superscribed:

"Quotation for Organizing Educational Excursion – Department of History"

The quotation should contain:

- Detailed itinerary.
- Item-wise and per-head cost (inclusive of all taxes).
- Category of accommodation proposed.



- Details of the vehicle(s) to be provided.
- Terms of payment.
- Cancellation and refund policy.
- Contact details of the agency.

The sealed quotation must reach the Office of the Principal on or before **13.08.26**

6. Selection

The college is not bound to accept the lowest quotation. Selection will be made on the basis of overall suitability, quality of services offered, previous experience, safety standards, and reasonableness of rates, subject to the applicable financial rules of the College and the Government of West Bengal. College authority will inform the selected tour operator after due process.

7. General Conditions

1. The College reserves the right to accept or reject any or all quotations without assigning any reason.
2. The College may cancel the process at any stage without incurring any liability.
3. The selected agency shall strictly adhere to the approved itinerary and schedule.
4. Any dispute arising out of the contract shall be subject to the jurisdiction of the courts at Kolkata.

S. Guha
HOD 6.8.26

Department of History

Victoria institution (College)

**Head of the Department
History
Victoria Institution (College)
Kolkata-700009**

[Signature]
06/08/26

**Bursar
VICTORIA INSTITUTION
(College)**

[Signature] 06/08/26
Principal

Victoria Institution (College)

**Principal
VICTORIA INSTITUTION
(College)**

